



Deputy Legal Director

We Are

The American Immigration Council ("Council"), a 501(c) (3) nonprofit is a powerful voice in promoting laws, policies, and attitudes that honor our proud history as a nation of immigrants. Through research and policy analysis, litigation and communications, and international exchange, the Council seeks to shape a twenty-first century vision of the American immigrant experience.

Your Role

The Deputy Legal Director works with the Executive Director, the Litigation Director and the legal team to further the Council's legal work and to fulfill the legal goals set forth in the Council's annual plan. The Deputy Legal Director oversees the Council's legal education, non-litigation advocacy, and FOIA work, in collaboration with the Litigation Director. The Deputy Legal Director also is responsible for developing creative strategies and partnerships to support the legal team's work and for ensuring that this work is communicated to all of the Council's stakeholders. As with all positions at the Council, this position requires commitment to the Council's mission.

The responsibilities for this position include, but are not limited to:

- Overseeing the Council's issuance of Practice Advisories and other legal education materials
- Participating and representing the Council in legal and advocacy working groups
- Overseeing the Council's FOIA work
- Overseeing the Council's efforts to convene litigators and working to ensure that national litigation strategies are coordinated
- Representing the legal team in internal working groups within the Council and the American Immigration Lawyers Association
- Collaborating with other senior staff to draft grant proposals and report to stakeholders and funders on our work
- Developing partnerships for the Council and ensuring that our legal resources are well marketed
- Representing the Council in the media and at conferences and other public speaking engagements, as appropriate

Your Background

J.D. Degree required with admission to any State Bar and eligibility to waive into the District of Columbia Bar (if not admitted). Minimum of 8 years of experience in immigration law. Minimum of 5 years of management and strategy experience. Understanding of and experience in federal court litigation. Understanding of and experience in a broad range of immigration issues. Strong legal research, analytical, and writing skills. Ability to manage a high performing team. Spanish proficiency preferred. Non-profit or Hill experience preferred.

To Apply

We encourage qualified applicants to submit **cover letter, resume and salary requirement** to: hr@immcouncil.org. Cover letter should include a summary of how your background, knowledge, skills and abilities relate to the responsibilities and requirements of the position.

Direct Hire ONLY. No calls, please.