



## Education and Training Coordinator

### We Are

The American Immigration Council ("Council"), a 501(c)(3) nonprofit, is a powerful voice in promoting laws, policies, and attitudes that honor our proud history as a nation of immigrants. Through research and policy analysis, litigation and communications, and international exchange, the Council seeks to shape a twenty-first century vision of the American immigrant experience.

The American Immigration Lawyers Association (AILA) is the national association of immigration lawyers established to promote justice, advocate for fair and reasonable immigration law and policy, advance the quality of immigration and nationality law and practice, and enhance the professional development of its members.

The Justice Campaign is a collaboration between the American Immigration Council and the American Immigration Lawyers Association. The Justice Campaign is a broad-based project to activate a nationwide community of lawyers and other supporters to defend immigrants from deportation and to advocate for due process and justice for noncitizens targeted for immigration enforcement.

### Your Role

The **Education and Training Coordinator** develops educational content and strategies to train a broad, energized network of volunteer lawyers eager to defend immigrants from removal. The Coordinator will lead and work with AILA chapters, subject matter experts, and community partners to develop trainings and practice materials both for attorneys new to this field and for experienced removal defense practitioners, focusing on aggressive, concede-nothing strategies that incorporate federal litigation tactics.

Responsibilities include, but are not limited to:

- Developing a training curriculum for the Justice Campaign that includes not only fundamentals-level introductions to immigration court, to detention, and to the due process failures of the immigration system generally (culling existing content and developing some new content), but also intermediate- to advanced-level materials and trainings that will focus on aggressive removal defense strategies.
- Developing and implementing in-person and online trainings.
- Creating the content for the Justice Campaign's forthcoming online education hub, including a comprehensive aggressive removal defense toolkit.
- Culling existing resources and creating new written materials (including practice advisories and templates/brief banks) to establish a selective library of best-in-class resources from which both volunteer lawyers and their mentors can draw to support their work.
- Working with other departments within AILA and the Council to achieve the training and education goals for the Justice Campaign.
- Partnering closely with AILA's Education Department to conceptualize and create a scalable Litigation Institute, enhance AILA's removal training portfolio, and develop the standards for AILA's national removal training curriculum.

### Your Background

Bar admission. Two years of removal defense experience, including detained removal defense, is required. Experience leading educational programs or trainings and/or writing practice advisories. Spanish proficiency preferred. Ability to travel.

### To Apply

We encourage qualified applicants to submit **cover letter, resume and salary requirement** to: [hr@immcouncil.org](mailto:hr@immcouncil.org). Cover letter should include a summary of how your background, knowledge, skills and abilities relate to the responsibilities and requirements of the position.

**Applications submitted by May 15, 2017 receive prompt consideration!**

The American Immigration Council is an equal opportunity employer regardless of age, color, national origin, citizenship status, physical or mental disability, race, religion, creed, gender, sex, sexual orientation, gender identity and/or expression, genetic information, marital status, status with regard to public assistance, veteran status, or any other characteristic protected by federal, state or local law.