

[CASE-ISS will be replaced by the DHS Portal This June](#)

[ECAS Coming to Immigration Adjudication Centers](#)

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ECAS Coming to two Immigration Adjudication Centers.

CASE-ISS will be replaced by the DHS Portal This June

A new method for DHS to enter Notice to Appear (NTA) data and schedule cases will be launched this June when CASE-ISS is replaced by the DHS Portal. The DHS Portal will have the same capabilities that CASE-ISS has, and will be available at all courts.

In addition, for courts where ECAS is live, the DHS Portal will provide one location for DHS to not only schedule new cases and enter NTA data but will also allow DHS to upload electronic NTAs and other case documents.

More information about the DHS Portal, including go-live date, registration and training details, will be provided in the coming weeks.



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ECAS Coming to Immigration Adjudication Centers

The Falls Church Immigration Adjudication Center (FCIAC) and Fort Worth Immigration Adjudication Center (FWIAC) are joining the ECAS court community and will be able to access case information and records along with the centers they support using ECAS. Training for FCIAC court staff will occur on May 8-9 and 14-16. FWIAC will receive training July 8-19.



Let's Hear From You



Do you have any other questions or concerns about the ECAS pilot? Please use the [ECAS suggestion box](#) to share your thoughts.



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[DHS Portal: Added Functions Starting June 24](#)

[Remember to Move Files to the Archive Folder Before They are Permanently Deleted](#)

On June 24, all DHS users should use the enhanced DHS Portal to enter Notice to Appear (NTA) data and schedule immigration cases at all EOIR courts. DHS users can give feedback and get technical help via phone (1-877-388-3842, Monday to Friday except federal holidays, 6 a.m. - 8 p.m. EST) or email (ECAS.TechSupport@usdoj.gov).

Please remember to move files in the ECAS Notices and ECAS Scanned Documents folders to the Archive Folder on the N: Drive. These archived files are automatically deleted every 14 days to free up space and improve system performance.

[DHS Portal: Added Functions Starting June 24](#)

On June 24, 2019, all DHS users should use the enhanced DHS Portal to enter Notice to Appear (NTA) data and schedule immigration cases at all EOIR courts. This begins efforts to consolidate all DHS electronic filings in one place.

After logging into the DHS Portal, DHS users will have access to a self-guided, interactive tutorial showing how to schedule a case and enter NTA data in the DHS Portal. Over 400 DHS users attended three webinars that discussed the transition from CASE-ISS to DHS Portal. (CASE-ISS will be phased out in August 2019.) A recording of the webinar also will be made available to DHS users. And, the [DHS Can Now Schedule Hearings Within DHS Portal](#) handout was emailed to immigration courts to help encourage DHS users to go online instead of going to immigration courts.

DHS users can give feedback and get technical help with accessing or using DHS Portal or training materials through:

- 1-877-388-3842, Monday to Friday except federal holidays, 6 a.m. - 8 p.m. EST
- ECAS.TechSupport@usdoj.gov



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[Remember to Move Files to the Archive Folder Before They are Permanently Deleted](#)



Files in the ECAS Notices and ECAS Scanned Documents folders should be moved to the Archive N: Drive folder immediately after upload to eROP. These files are available to users as a backup for two weeks. Every Friday, files older than 14 days are automatically deleted from the Archive folder in order to free up space on the N: drive and to improve system performance. The [Using the ECAS Archive Folder on the N: Drive](#) quick reference guide provides the steps necessary to move scanned files to the ECAS Archive folder.

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DHS CAN NOW SCHEDULE HEARINGS WITHIN DHS PORTAL



The DHS Portal is:

- ✓ **User-friendly** and developed based on user feedback
- ✓ **A new method for entering NTA data** and scheduling immigration cases
- ✓ **Replacing CASE-ISS** in June 2019

WHAT CASE-ISS USERS NEED TO KNOW:

- CASE-ISS is being phased out by August 2019
- Registered CASE-ISS user accounts and passwords will be automatically transferred to the DHS Portal
- Single sign-on for ICE personnel (due to EOIR-ICE federation agreement)
- Training materials are available online after login to DHS Portal

Is ECAS available at the immigration court where you file?

With the DHS Portal, you can upload and electronically file NTAs with the Atlanta, Baltimore, Denver, San Diego, and York immigration courts.



HOW TO ACCESS THE DHS PORTAL:

portal.eoir.justice.gov

Sign in with one of these accounts



Registered User (User ID/Password)



ICE Single Sign-On

Registered CASE-ISS user

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ICE personnel

- Select *ICE Single Sign-On*
- Select *DHS Identity Provider*
- Select *ICE Users*

How to get help:

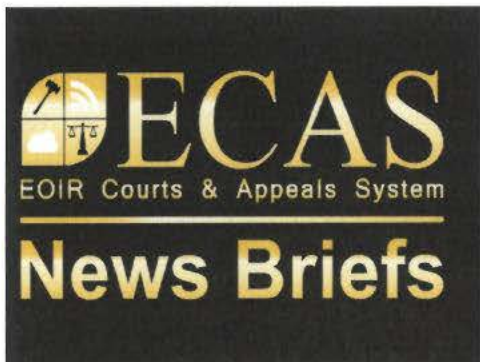
Online: (b) (7)(E)

Call: 1-877-388-3842, M-F except federal holidays, 6 a.m. - 8 p.m. EST

Email: ECAS.TechSupport@usdoj.gov

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[CASE-ISS will be Turned Off on August 3, 2019](#)

[ECAS Milestone: More Than 109,000 Documents Electronically Uploaded](#)

All DHS users are encouraged to use [DHS Portal](#) before access to CASE-ISS is turned off on August 3.

More than 109,000 documents have been electronically uploaded on ECAS since we began pilot deployments, July 2018.

CASE-ISS will be Turned Off on August 3, 2019

DHS users are encouraged to now use the [DHS Portal](#), the CASE-ISS replacement, to enter Notice to Appear data and schedule immigration cases at all EOIR courts. Access to CASE-ISS will be turned off on August 3, 2019. A recording of the [webinar](#) discussing the transition from CASE-ISS to DHS Portal is now available. It includes information on how to give feedback and get technical help.



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ECAS Milestone: More Than 109,000 Documents Electronically Uploaded

ECAS has achieved a few milestones since it was rolled out to the five pilot courts: the Falls Church Immigration Adjudication Center. Compared to three months ago, June 24, 2019:

- More than 23,500 eROPs have been created (60% increase from March 2019)
- Over 109,500 documents have been electronically uploaded (50% increase from March 2019).
- More than 13,000 attorneys and accredited representatives, in both pilot and pilot ECAS courts, have opted in for electronic filing (62% increase from March 2019).
- Over 180 EOIR users were trained to use ECAS.



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[Clarification: DHS Users Cannot Schedule Hearings at Detained Courts](#)

[Simpler DHS Portal Registration Process Starting July 13](#)

[New Document Categories and Sub-Categories Added to eROP](#)

DHS users cannot schedule hearings at detained courts in the enhanced [DHS Portal](#).

Simpler DHS Portal [account registration](#) process available July 13th.

eROP has a new "Returned Mail" category and the "EOIR-Orders" category has new sub-categories that correspond to the associated order template.

Clarification: DHS Users Cannot Schedule Hearings at Detained Courts

Thanks to Tina Barrow, York Court Administrator, who spotted our mistake, we would like to clarify that DHS users cannot schedule hearings at Detained Courts in the enhanced [DHS Portal](#). The June 21, 2019 ECAS News Briefs [issue](#) stated that "...all DHS users should use the enhanced DHS Portal to enter Notice to Appear (NTA) data and schedule immigration cases at all EOIR courts." While DHS users can enter NTA data, the system does not allow them to schedule cases at Detained Courts, similar to the soon-to-be-retired CASE-ISS.



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Simpler DHS Portal Registration Process Starting July 13

The [DHS Portal](#) registration process will be simpler starting July 13, 2019. New DHS users will no longer have to separately submit the Rules of Behavior (ROB) and Request for Action (RFA) forms to EOIR. The forms will be incorporated into the online [account registration](#) process.

New Document Categories and Sub-Categories Added to eROP

A new document category, "Returned Mail", has been added to eROP. This category can be used when adding mail that has been returned by the post office to an eROP. Previously, returned mail was added to an eROP using the same category that was used for the original document, making it difficult to identify whether any of the documents were returned without viewing every document in that category.

Subcategories have been added to the "EOIR-Orders" document category. The EOIR-Orders subcategory names correspond to the associated order template making it easier for the user to distinguish between the orders in an eROP.



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