

Weekly Muster

Week of Muster: Upon receipt.

Topic: Basic Elements of a Thorough Primary Inspection

Headquarters POC: (b) (6), (b) (7)(C)

Office: Office of Field Operations
Fraudulent Document Analysis Unit

- Recent testing by the CBP Office of Internal Affairs (IA) has shown the potential for inadmissible travelers to present fraudulent documents to be admitted to the United States. To ensure that all improperly documented passengers are identified, CBP officers are reminded to always conduct thorough primary inspections.
- According to OFO's current guidelines, a thorough primary inspection consists of the following elements:
 - Obtaining a verbal declaration of citizenship from each traveler;
 - Taking physical custody of travel documents, (b) (7)(E), and requesting additional documentation if there are any discrepancies or questions;
 - Looking directly at each traveler, (b) (7)(E) on the document and comparing with the traveler, and requesting additional documentation if necessary;
 - Asking questions to verify each traveler's identity and purpose for coming to the United States; listening to answers and asking relevant follow-up questions; and obtaining binding declaration of all goods and currency entering the U.S.;
 - Observing body language of all travelers, looking for indicators of deception;
 - System queries, including confirmation of accurate reading/input into system;
 - Obtaining a clear view of travelers, bags, and passenger compartments in vehicles; and
 - Analyzing the totality of facts learned during inspection, referring the traveler to secondary if there are additional questions.

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