

From: U.S. Citizenship and Immigration Services <uscis@public.govdelivery.com>

Sent: Tuesday, September 11, 2018 11:21 AM

To:

Subject: USCIS Message: Update - Certificates of Citizenship for Internationally Adopted Child

Dear Stakeholder,

You are receiving this update because of your ongoing commitment to intercountry adoptions.

The U.S. Citizenship and Immigration Services (USCIS) Buffalo Field Office, Child Citizenship Act Unit, prepares Certificates of Citizenship for certain internationally adopted children who enter the United States and are eligible to receive a Certificate of Citizenship under the [Child Citizenship Act](#) (CCA). The USCIS Buffalo Field Office processes these certificates for newly arrived children with IR-3 and IH-3 immigrant visa classifications.

The Buffalo Field Office is updating its current process for CCA cases to ensure that it continues to issue Certificates of Citizenship in a timely manner.

Issuing Certificates of Citizenship

Eligible Child under age 14 when they enter the U.S.	Certificates are mailed within 60 days from the date the child enters the U.S.
Eligible Child age 14 or over when they enter the U.S.	The Buffalo Field Office will transfer cases to a local field office where the process will be completed. In most cases, the local field office will schedule the child to appear for an oath ceremony. The child will take the <i>Oath of Allegiance</i> and receive the Certificate of Citizenship.
Clerical errors on certificates	<p>The child's information on the certificate should be the same as the information on the child's legal documents and the immigrant visa issued by the U.S. Department of State.</p> <p>If the Buffalo Field Office issued the certificate and you notify the office of a clerical error within 10 business days from when the certificate was postmarked, USCIS will address the error.</p> <p>If the local field office issued the certificate and you notify the office of a clerical error within 3 business days from when the certificate was issued, USCIS will address the error.</p> <p>See the Child Citizenship Act Fact Sheet for instructions on how to contact your local field office.</p> <p>If you have not contacted the field office within the above noted time frames, you will need to file Form N-565, Application for Replacement of Naturalization/Citizenship Document, to obtain a replacement certificate. This form may be filed online with USCIS.</p>

Replacement certificates

Please refer to the [Form N-565](#) application and instructions on the USCIS website for where to file the form. Do not file the form directly with the USCIS Buffalo Field Office as it no longer accepts the form.

For more information on the CCA process, please visit the [Certificate of Citizenship for Internationally Adopted Child](#) webpage.

If your child was admitted into the United States with an IR-3 or IH-3 visa, but has not yet received his or her Certificate of Citizenship and it has been more than 60 days since the date of entry into the United States, please write to:

U.S. Citizenship and Immigration Services Buffalo Field Office (CCA Unit) 306 Delaware Avenue Buffalo, NY 14202

or email childcitizenact@uscis.dhs.gov.

Kind regards,

Public Engagement Division

