

February 7, 2008

(b) (6), (b) (7)(C)

MEMORANDUM FOR: Directors, Field Operations

FROM: Paul M. Morris, Executive Director /s/  
Admissibility and Passenger Programs  
Office of Field Operations

SUBJECT: Access to the Department of State  
Diplomatic Clearance Application System (DCAS)

All foreign arrivals involving military, government, or state owned naval vessels, aircraft, or chartered aircraft or vessel that will carry a VIP, must have a diplomatic clearance number issued in advance by the US Department of State. This number authorizes aircraft to transit, fly over, or land in the United States and/or its territories and vessels to dock within the United States Territorial limits. The Department of State (DOS) has implemented an electronic Diplomatic Clearance Application System (DCAS) to expedite requests from foreign embassies for diplomatic clearance of their military flights, vessels, and foreign dignitaries, and it tracks the issuance of the diplomatic clearance numbers (DCN).

CBP access to DCAS will allow ports to identify arriving flights and vessels and to verify that DOS has issued a diplomatic clearance number for the aircraft or ship. The ability to confirm this information makes DCAS a valuable tool for CBP. DOS has agreed to provide view-only access to this web-based system. DCAS does not provide passenger and crew manifest information. This information should be provided to the port of arrival by the foreign embassy, and then vetted by the port.

Each Director of Field Operations should designate a primary and secondary CBP employee to receive access to DCAS so they may monitor the system and identify incoming aircraft and vessels. Daily monitoring of DECAS will be the responsibility of the Field Office. Coordination between the DOS and CBP will be the responsibility of Headquarters, OFO/APP.

If you have any questions regarding this matter, please contact (b) (6), (b) (7)(C) Director, Passenger Policy Division at (202) (b) (6), (b) (7)(C). Please provide the names of those you select for access to DECAS to (b) (6), (b) (7)(C) via email (b) (6), (b) (7)(C)@dhs.gov or by telephone (202) (b) (6), (b) (7)(C). Additional information on DCAS is attached.

Attachment

(b) (6), (b) (7)(C)

From: (b) (6), (b) (7)(C)  
Sent: Thursday, February 07, 2008 9:37 PM  
To:  
Cc:

(b) (6), (b) (7)(C)

Subject: Fw: Access to the Department of State

Attachments: DCAS Field Memo Jan 2008.doc



DCAS Field Memo  
Jan 2008.doc (...)

Managers and Supervisors, please become aware of this new requirement and brief your officers. Please note that Ms. (b) (6), (b) (7)(C) and Ms (b) (6), (b) (7)(C) have access to the DCAS system and can assist you to get info related to this flights. Thx (b) (6), (b) (7)(C)

----- Original Message -----

From: (b) (6), (b) (7)(C)  
To: (b) (6), (b) (7)(C)

(b) (6), (b) (7)(C)

Cc: (b) (6), (b) (7)(C)  
Sent: Thu Feb 07 11:16:11 2008  
Subject: Access to the Department of State

Ladies and Gentlemen:

Attached is a significant change in formality that requires your immediate and continuing attention.

February 7, 2008

TPD:FO:APP:SPG

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Admissibility and Passenger Programs  
Office of Field Operations

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## Diplomatic Clearance Application System

(DCAS)

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