DEC 3 0 2015



MEMORANDUM FOR:

Directors, Field Operations

Office of Field Operations

Director, Field Operations Academy Director, Advance Training Center

Office of Training and D(b) (6), (b) (7)(C)

FROM:

Todd A. Hoffman

Executive Director

Admissibility and Passenger Programs

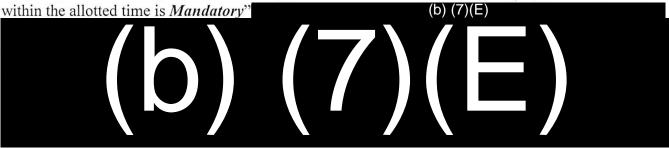
Office of Field Operations

SUBJECT:

Proper Completion of Form I-515A (Notice to Student or Exchange Visitor)

This memorandum is to remind U.S. Customs and Border Protection (CBP) officers of previously issued guidance titled *Proper Completion of Form I-515A* dated May 13, 2013, which requires that all immigration adverse actions, to include the discretionary action of a Form I-515A (Notice to Student or Exchange Visitor), must be processed in Secured Integrated Government Mainframe Access (SIGMA).

The Student and Exchange Visitor Program (SEVP) provides CBP with updates to the Form I-515A which is generated in SIGMA. The approved version of the Form I-515A, (dated 03/13) contains the following disclosure language: "Furnishing your information and providing the required documentation



Additionally, applicants whose SEVIS status has been verified and confirmed as T(b)(7)(E) under Section 212(a)(7)(A)(1) of the Immigration and

Nationality Act.

(7)(E)

Please ensure that this memorandum and muster are disseminated to all ports of entry within your jurisdiction. If you have any questions or require additional information, please feel free to contact purpose of the contact of the c

Attachment

Enforcement Sensitive

Weekly Muster

Week of:

For Immediate Implementation

Topic:

Proper completion of Form I-515A

References:

Memorandum titled Proper Completion of Form I-515A dated

May 13, 2013

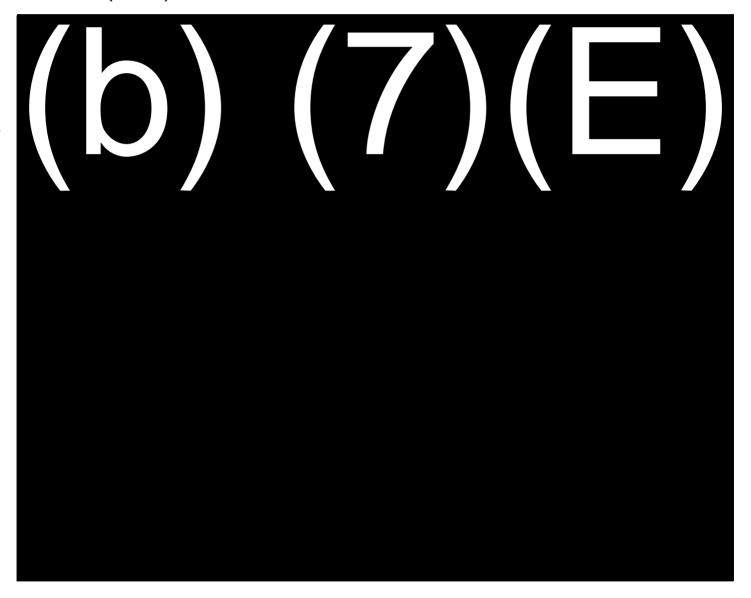
Headquarters POC:

(b) (6), (b) (7)(C)

Office:

Admissibility and Passenger Programs

This guidance is designed to remind U.S. Customs and Border Protection (CBP) officers of
previously issued guidance titled *Proper Completion of Form I-515A* dated May 13, 2013, which
requires that all immigration adverse actions, to include discretionary action Form I-515A (Notice
to Student or Exchange Visitor), must be processed in Secured Integrated Government Mainframe
Access (SIGMA).



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