



**U.S. Customs and  
Border Protection**

MEMORANDUM FOR: Director, Field Operations  
Laredo Field Office  
Miami Field Office  
San Diego Field Office (b) (6), (b) (7)(C)

FROM: Executive Director  
Admissibility and Passenger Programs  
Office of Field Operations

SUBJECT: Additional Streamlining of Cuban Refugee Adjustment Act  
(CRAA) Processing

In an effort to further streamline the processing of Cuban citizens under the CRAA, the Office of Field Operations (OFO) is implementing a pilot program for a more simplified CRAA processing procedure with a view to minimize the impact of increased numbers of Cuban nationals requesting CRAA processing at the ports of entry (POE).

Customs and Border Protection Officers (CBPO) will continue to follow the criteria outlined for Cuban nationals in the October 23, 2013 Memorandum titled: *Further Simplify of Processing Cuba Citizens under the Cuban Adjustment Act of 1966* (attached). However, OFO is discontinuing the processing requirements to complete an I-213 and a G-100 (or local equivalent of a Creation of Record Form) in the A-file. Also, OFO has developed a standardized short form sworn statement and narrative to be used for the simple/straightforward CRAA cases. CBP officers are urged to use prudent judgment to augment the simplified short form sworn statement and/or narrative with any information that may be considered pertinent to a CRAA applicant's immigration history. Simply stated, CBP officers are not necessarily limited to the short form simplified sworn statement and/or narrative. However, the sworn statement and narrative should contain any information the examining CBP officer determines to be significant to the subject's background or U.S. immigration status.

Field Offices identified in the distribution of this memorandum are instructed to implement these changes to their CRAA processing immediately upon receipt and to continue using this abbreviated CRAA process until a determination of implementation is made.

If you have any questions or require any additional information, please contact (b) (6), (b) (7)(C) Director, Enforcement Programs Division at (202) (b) (6), (b) (7)(C) Branch Chief at (202) (b) (6), (b) (7)(C)

Attachments

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## Muster

**Week of:** Immediate  
**Topic:** Additional Streamlining of CRAA Processing  
**References:** October 23, 2013 Memorandum: Further Simplify of Processing Cuba Citizens under the Cuban Adjustment Act of 1966  
**Headquarters POC:** (b) (6), (b) (7)(C)(202) (b) (6), (b) (7)(C)  
**Office:** Enforcement Programs Division  
Admissibility and Passenger Programs

OFO is discontinuing the requirement to complete the I-213 and G-100 (or local equivalent for Creation of record Form). In addition, OFO has developed a standardized Sworn Statement and Narrative to be used in simple/straightforward cases.

- CBP officers are urged to use prudent judgment to augment the simplified sworn statement and/or narrative in situations that warrant documenting more information about the subject; simply stated, CBP officers are not necessarily limited to the simplified sworn statement and/or narrative. The Sworn Statement and Narrative should be adapted to the specificities of the case being processed.

Effective immediately, the identified Field offices (Laredo, Miami and San Diego) will process a CRAA as follows:

- Create an A-File for each alien.
- (b) (6), (b) (7)(C)
- Create an event in (b) (6), (b) (7)(C) search/verify and enroll in (b) (6), (b) (7)(C)
- CBPO's will conduct the Standardize Sworn Statement on Form I-877 (attached), if applicable. Form I-263A (Jurat) will also be completed.
- CBPO's will create a standardized narrative (attached), if applicable. This narrative will be captured in the narrative field in (b) (6), (b) (7)(C)
- Close the inspection in (b) (6), (b) (7)(C) this will transfer the inspection results to (b) (6), (b) (7)(C)
- Alien will receive a Form I-94 annotated as follows:
  - Front Side:
    - Parole stamp listing term of parole (two years from the date of encounter)
    - Remarks on the parole stamp: CC – Paroled to pursue adjustment of status under Public Law 89-732
    - The CBPO must annotated his/her stamp number, location and date of action on the indicated fields
  - Reverse Side:
    - Indicate A-Number legibly
- Content of the A-File Would consist of:
  - Copy of I-94 Parole (Both sides).
  - Original Form I-877 and I-263A signed by the CBPO, alien and witness
  - Copies of identification documents that indicates Cuban citizenship and/or eligibility under CRAA.
  - FD-249 (finger print card).

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