



U.S. Customs and  
Border Protection

MAR 9 2015

MEMORANDUM FOR: Directors, Field Operations  
Office of Field Operations

Director, Preclearance  
Operations (b) (6), (b) (7)(C)

FROM: Acting Executive Director  
Admissibility and Passenger Programs

SUBJECT: Automated Passport Control Operation

Automated Passport Control (APC) plays a critical part in CBP's law enforcement functions. The APC process represents a fundamental shift in how primary inspections are conducted. APC kiosks allow a traveler to complete the administrative portion of an inspection prior to speaking with a CBP Officer. This allows the officer to (b) (7)(E) of an inspection.

This memo combines several important topics which are critically important for CBP Officers performing Primary and Secondary inspections.

**Total Inspectional Awareness, Back to Basics and APC Podium**

Performing a thorough inspection is necessary whether trying to (b) (7)(E)

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Whether at the APC podium or in a traditional inspection booth, officers must (b) (7)(E)

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In addition, knowing the countries a traveler visited may require that (b) (7)(E)

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(b) (7)(E)

The information below is from CBP's initiative on "Total Inspectional Awareness".

**The Enforcement Focus; Items to be aware of**

**Is the person in front of you:**

(b) (7)(E)

Using these questions from an enforcement point of view will help you address three critical components of every inspection:

(b) (7)(E)

CBP/HQ is preparing to make multiple APC site visits for refresher training along with subject matter experts from the field. The information gathered will be evaluated and incorporated into APC operations and future APC enhancements.

The current APC Standard Operating Procedures (SOP) is attached for reference. If you have any questions concerning this matter, please contact Mr. (b) (6), (b) (7)(C) Director, Trusted Traveler Programs, at (b) (6), (b) (7)(C) or have a member of your staff contact Mr. (b) (6), (b) (7)(C) Automated Passport Control Program Manager, at (b) (6), (b) (7)(C)