



U.S. Customs and  
Border Protection

MEMORANDUM FOR: Directors, Field Operations  
Director, Preclearance Operations  
Office of Field Operations (b) (6), (b) (7)(C)

FROM: Acting Executive Director  
Admissibility and Passenger Programs

SUBJECT: Admissibility and Advisory Network (AAN) – 35% Review  
Required of All Adverse Actions, or 100% Review if Core  
Category Error Rate Exceeds 5%

Since the creation of the Admissibility and Advisory Network in 2014, there has been a 100% review of all adverse action cases. These reviews are crucial to ensure that adverse action cases are being properly administered. The result of these reviews is an average nationwide error rate of 1.7%.

Moving forward, reporting will concentrate on the following five (5) core categories:

1. Incorrect 212 Charge;
2. Case Narrative Inadequate;
3. Q&A Insufficient;
4. No Management Concurrence;
5. Credible Fear Not Addressed.

In addition, providing data on minor deficiencies and paperwork deficiencies will no longer be required. Effective 3<sup>rd</sup> Quarter FY15, Field Offices only need to review 35% of adverse action cases. Ports of entry are required to randomly sample 35% of adverse actions throughout the quarter. However, if any of the core category error rates from the previous quarter exceed 5%, then 100% review will be required until the error rate is reduced below 5%.

The quarterly AAN data submitted to APP is necessary for OFO oversight and to identify any developing trends or increased error rates. Therefore, AAN representatives should continue to thoroughly review adverse action cases and proactively address all deficiencies as appropriate. Field Offices will continue to receive their synthesized data; resulting issues and updates will be addressed in monthly AAN calls.

Please ensure this memorandum is disseminated to all ports of entry in your area of responsibility. If you have any questions regarding this memorandum or guidance, please have a member of your staff contact (b) (6), (b) (7)(C) Director, Enforcement Programs Division, at (202) (b) (6), (b) (7)(C) or (b) (6), (b) (7)(C) Branch Chief, Enforcement Programs Division, at (202) (b) (6), (b) (7)(C)

~~For Official Use Only~~  
~~Law Enforcement Sensitive~~