



**U.S. Customs and
Border Protection**

APR 17 2014

MEMORANDUM FOR: Directors, Field Operations
Director, Preclearance Operations
Office of Field Operations

Director, Field Operations Academy
Director, Advance Training Center
Office of Training and Development

FROM: *for* (b) (6), (b) (7)(C)
Acting Executive Director
Admissibility and Passenger Programs
Office of Field Operations

SUBJECT: Issuance of Paper Form I-94 When Form I-515A is Served

This memorandum is to provide clarification to U.S. Customs and Border Protection (CBP) officers regarding the issuance of paper Form I-94 *Arrival/Departure Record* when a nonimmigrant student or exchange visitor is served with (b) (7)(E) [redacted], at air, land and sea ports of entry.

On March 22, 2013, OFO issued Electronic I-94 Processing for Air and Sea Ports of Entry field guidance memorandum which may have caused confusion regarding the issuance of a paper form I-94 (b) (7)(E) [redacted]

(b) (7)(E) [redacted]

A system generated Form I-94 shall be issued, however, the system generated admission number (b) (7)(E) [redacted]

[redacted]. All CBP issued Form I-515A's require processing in (b) (7)(E) [redacted] and must not be handwritten or manually prepared.

The attached muster should be presented as soon as possible to all CBP Officers. If you have any questions or concerns regarding this memorandum, please feel free to contact (b) (6), (b) (7)(C) [redacted] Director, Enforcement Policy Division at (b) (6), (b) (7)(C) [redacted] Program Manager at (b) (6), (b) (7)(C) [redacted]

Attachment

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Weekly Muster

Week of: Effective Upon Receipt
Topic: Issuance of Paper Form I-94 When Form I-515A is Served
Headquarters POC: (b) (6), (b) (7)(C)
Office: Admissibility and Passenger Programs

- This Memo/Muster is to provide clarification to U.S. Customs and Border Protection (CBP) officers regarding the issuance of paper Form I-94 *Arrival/Departure Record* when a nonimmigrant student or exchange visitor is served with Form I-515A *Notice to Student or Exchange Visitor*, at air, land and sea ports of entry.
- On March 22, 2013, OFO issued Electronic I-94 Processing for Air and Sea Ports of Entry field guidance memo which may have caused confusion regarding (b) (7)(E) [REDACTED]
- (b) (7)(E) [REDACTED]
- (b) (7)(E) [REDACTED]
- (b) (7)(E) [REDACTED]
- (b) (7)(E) [REDACTED]

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