

Social Security

Employer Correction Request Notices (EDCOR)

The Social Security Administration (SSA) is committed to maintaining the accuracy of earnings records used to determine benefit amounts to ensure customers get the benefits they have earned.

In March of 2019, we began mailing notifications to employers identified as having at least one name and Social Security Number (SSN) combination submitted on wage and tax statement (Form W-2) that do not match our records. The purpose of the letter is to advise employers that corrections are needed in order for us to properly post its employee's earnings to the correct record. There are a number of reasons why reported names and SSNs may not agree with our records, such as typographical errors, unreported name changes, and inaccurate or incomplete employer records.

On this page are resources and free online tools to assist with accurate wage reporting, including how to register for Business Services Online (BSO) and how to view and correct name and SSN errors. Please note that in order to view and correct name and SSN errors, you must have a BSO account first, and then complete the activation code process to be granted access to view name and SSN errors, as described in more detail below.

[Sample of the notices](#)

Step-by-step instruction to find and resolve errors

1. Register for Business Services Online (BSO) - read instructions or view a video
2. Input Activation Codes in BSO (one-time required step to retrieve name and SSN errors) - read instructions or view a video.
3. Retrieve Name and SSN Errors - view a video or read the following:
 - o Employer instructions
 - o Third-party submitter instructions
4. Use the Social Security Number Verification Service (SSNVS) - read instructions or view the following videos:
 - o SSNVS Overview
 - o Manual Data Entry Method
 - o Upload an Electronic File

5. Work with your employees to resolve the error. We provided a sample Social Security Number Verification letter you can give to employees.
6. Fix errors using W-2c - read instructions or view a video.

Frequently Asked Questions

1. How can I verify employees' Social Security numbers?
2. How do I file W-2s, W-2Cs and W-3s for my employees?
3. Will I get penalized by the Internal Revenue Service (IRS) for having an incorrect SSN (TIN) on a Form W-2?
4. What should I do if my employee's name and Social Security number do not match Internal Revenue Service records?
5. How can my employee change or correct their name on their Social Security number card?
6. Does my employee need to do anything to correct their earnings record?
7. How does my employee apply for a replacement Social Security number card?

Business Services Online

By selecting this link, you can:

- Log In
- Register or;
- Complete Phone Registration

Business Services Online (BSO)

Hours of Operation

Monday - Friday: 5 AM - 1 AM ET

Saturday: 5 AM - 11 PM ET

Sunday: 8 AM - 11:30 PM ET

About W-2 Filing

Before You File

- First Time Filers
- Returning Filers
- CPAs, Accountants and Enrolled Agents

[Customer Support](#)

[Electronic W-2/W-2c Filing Handbook](#)

[Helpful Government Resources](#)

[FIRE \(1099\) Filing Information Returns Electronically](#)

[Electronic Wage Reporting Web Service \(EWRWS\)](#)

[Employer W-2 Filing](#)

W-2 Filing Assistance

[Checklist for W-2 Online Filing](#)

[AccuWage Online](#)

[Specifications for Filing Forms W-2 and W-2c Electronically \(EFW2/EFW2C\)](#)

[Paper Forms W-2 & Instructions](#)

[If You're Self-Employed](#)

[Frequently Asked Questions](#)

[Ask a Wage Reporting Expert](#)

[Tax Forums and Speaking Engagements](#)

[E-Verify - U.S. Citizenship and Immigration Services](#)

[Customer Support](#)

[Employer Feedback](#)