Practice Pointer: Where to Locate and File Form AR-11, Change of Address, Online, without a myUSCIS Account

As USCIS continues initiatives to move toward online accounts and online filings, confusion has arisen regarding the appropriate steps to file an online Form AR-11, Change of Address (COA), and where the direct online link may be found on the USCIS website. Below are tips on where to find the link to file an Online Change of Address, without the need for a myUSCIS account.

On October 14, 2023, USCIS posted an update to its How to Change Your Address page, and removed the Change of Address link from the front-phasing language. Beyond that date, the COA link has been available at the bottom of the page under the 'Related Resources' tab. (Image 1) The website updates may lead stakeholders to believe that the only avenue to file an Online Change of Address is to create a myUSCIS account.

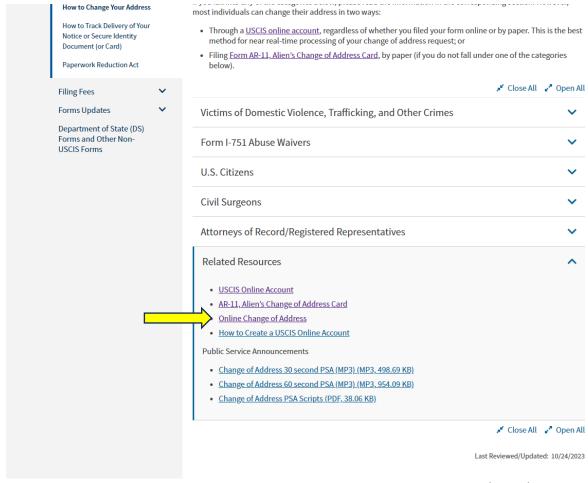


Image 1

Members may also navigate to the Online Change of Address form by visiting the USCIS home page and clicking under the Forms tab \rightarrow <u>All Forms</u>. (Image 2)

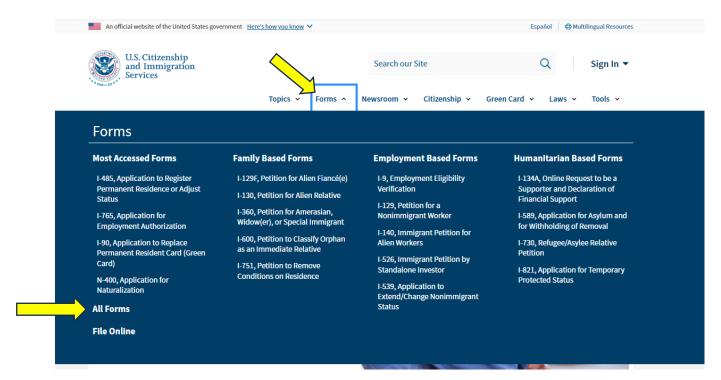


Image 2

On this page, the link to the AR-11 | Alien's Change of Address Card will also show a blue button (Image 3) for online filing. Please note that clicking on the actual COA card link will only lead to the instructions to file on paper.

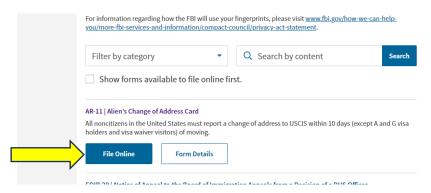
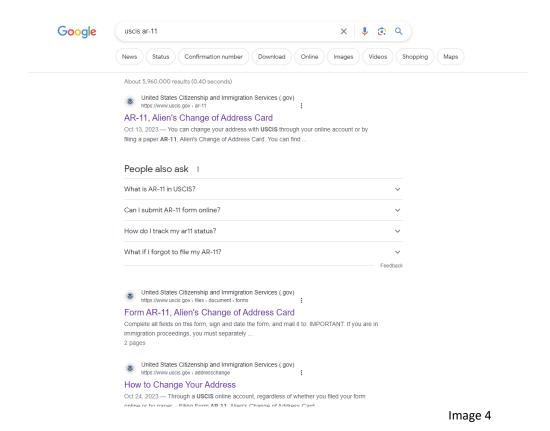


Image 3

Additionally, please note that a Google search of "USCIS AR-11" will produce links to the AR-11, Alien's Change of Address Card, which are the instruction to file on paper, or to the How to Change Your Address page, previously noted. (Image 4)



The best way to locate the Online AR-11 is under the Forms tab on the USCIS website, or by searching under the "Related Resources" on the How to Change Your Address page.

Please note that in communication exchange between AILA and USCIS, regarding the new myUSCIS Enterprise Change of Address (E-COA) functionality, USCIS recommends that for those eligible to file Form AR-11 online, ideally use the E-COA functionality, rather than via Form AR-11 (paper or online – not E-COA). Users are cautioned that there is no need to file both.

Additionally, while AILA has received reports that filing an E-COA potentially changes addresses across the board for a client, it is also recommended that every receipt number be provided with the E-COA to ensure each relevant USCIS record is updated. Information on those not eligible to use E-COA can be found at uscis.gov/addresschange. (Image 5)



Image 5

Committee members continue to test the new Enterprise Change of Address (E-COA) function from the USCIS online accounts so AILA can raise issues, questions, and recommendations to the agency. Members are also encouraged to submit examples of the E-COA experience, and all other new USCIS online initiatives via our <u>Call for Examples: Experiences with the New USCIS Online Tools</u>.