



**U.S. Customs and  
Border Protection**

**JUN 21 2011**

MEMORANDUM FOR: Directors, Field Operations  
Office of Field Operations

Director, Preclearance  
Operations

**(b) (6), (b) (7)(C)**

FROM: Executive Director  
Admissibility and

SUBJECT: Processing K-1 Fiancé(e) Visa

The purpose of this memorandum is to provide officers guidance for reviewing and processing K-1 Fiancé(e) Visa petitions at the ports of entry; specifically, forwarding the petition and supporting documents to the correct Files Control Office (FCO).

To be eligible for the K-1 nonimmigrant classification, the alien must be the fiancé(e) of a U.S. Citizen. K-1 applicants must be coming to the United States to conclude a valid marriage to the U.S. Citizen petitioner within 90 days. All nonimmigrant grounds of inadmissibility apply. K-1 aliens must have met the fiancé(e) in person within the 2 years immediately preceding the filing of the petition, with the exception of cases of extreme hardship or established foreign culture or social practice.

When a K-1 nonimmigrant applicant for admission arrives at the port of entry, the following steps should be taken:

**(b) (7) (E)**

(b) (7)(E)

If you have any questions concerning this memorandum, please have a member of your staff contact (b) (6), (b) (7)(C) Program Manager, Enforcement Policy, Admissibility and Passenger Programs at (b) (6), (b) (7)(C)

Attachment

## Weekly Muster

**Date:** Immediately

**Topic:** Processing K-1 Fiancé(e) Visa

**Reference Materials:** Inspector's Field Manual, Chapter 15.4

**Headquarters POC:** (b) (6), (b) (7)(C)

**Office:** Enforcement Policy, Admissibility and Passenger Programs

This muster is to provide officers guidance for reviewing and processing K-1 Fiancé(e) Visa petitions at the ports of entry; specifically, forwarding the petition and supporting documents to the correct Files Control Office (FCO).

(b) (7) (E)

Please note that the officer should not send the petition and supporting documents to the FCO that is closest to the processing port of entry. Instead, the officer should send the documents to the FCO which is closest to where the alien resides.